

Policy Driven Adoption for Accessibility (PDAA) - Vendor Self-assessment	
<p>Instructions: The PDAA Self-Assessment Questionnaire is required for responses that include technology products or services. The PDAA generates a self-assessment score which is an indicator of the Respondent's organizational accessibility maturity or how the organization has implemented accessibility best practices within its operations and business processes. The PDAA is an organizational assessment, not an assessment of the products or services listed in the vendor's response. The PDAA score will be included in the evaluation. A missing, incomplete, blank, or zero-score PDAA will receive a failing score and may be disqualified.</p> <p>Please complete this form by checking a box for each topic that most closely match the current state of your organization. For each criteria statement, please enter in the shaded fields the numerical score corresponding to the statement in each grouping that is most relevant to your organization today. Marks other than a 0, 1, 2, or 3 will not be accepted.</p> <p>A completed example is available using the "Example" tab of the worksheet. This assessment is not a substitute for and is independent of other requested accessibility documentation (e.g., ACRs and VADSIRs). <b>Questions on how to complete this form can be emailed to <a href="mailto:statewideaccessibility@dir.texas.gov">statewideaccessibility@dir.texas.gov</a> and the procurement lead must be copied.</b></p>	
<b>Organization Information</b>	
Name:	Workforce Ready Concepts
Address:	1308 Common Street, Suite 205, New Braunfels, TX 78130
<b>Respondent Information</b>	
Name:	David Buchholz
Email:	<a href="mailto:david@wtrready.com">david@wtrready.com</a>
Date:	3/31/2026
<p><b>My organization is a (choose one or more if applicable)</b></p> <p><b>Manufacturer:</b> My organization sells a commercial product or an as-a-service application we built</p> <p><b>Service Provider:</b> My organization provides development, customization, and advisory services</p> <p><b>Integrator:</b> My organization provides solutions with a combination of commercial products, as-a-service applications, and customization services</p> <p><b>Reseller or Catalog Supplier:</b> Only offers 3rd party commercial products and as-a-service applications with no development services</p> <p>For each criteria statement, please enter in the shaded fields the number corresponding to the statement in each grouping that is most relevant to your organization today. Marks other than a 0, 1, 2, or 3 will not be accepted.</p>	
<b>Responses</b>	
<b>1. Develop, implement, and maintain an ICT accessibility policy.</b>	
0	My organization has no plan to have an ICT accessibility policy. (If selected, skip to next section or provide comments at the end of this section)
1	<b>1a. Having an ICT accessibility policy.</b>
1	My organization is developing an ICT accessibility policy.
2	My organization is finalizing an ICT accessibility policy.
3	My organization has approved an ICT accessibility policy.
1	<b>1b. Having appropriate plans in place to implement and maintain the policy.</b>
1	My organization is developing plans to implement our ICT accessibility policy and ensure that it is maintained.
2	My organization has completed planning for initial implementation and maintenance of our accessibility policy.
3	My organization has approved plans for accessibility policy implementation and maintenance.
1	<b>1c. Establishing metrics and tracking progress towards achieving compliance to the policy.</b>
1	My organization is identifying metrics that can be used to gauge policy compliance.
2	My organization is collecting metrics and has begun designing progress reporting based on them.
3	My organization is tracking progress on policy adoption and continues to refine the metrics.
<i>Section 1 Comments (Provide any comments or additional information on this section here.)</i>	
<b>2. Establish and maintain an organizational structure that enables and facilitates progress in ICT accessibility.</b>	
0	My organization has no plan to develop a governance system to support ICT accessibility. (If selected, skip to next section or provide comments at the end of this section)
1	<b>2a. Developing an organization wide governance system.</b>
1	My organization is investigating opportunities to improve organization wide governance for ICT accessibility.
2	My organization is finalizing plans that will result in an organization wide governance system.
3	My organization has approved plans for an organization wide governance system.
1	<b>2b. Designating one or more individuals responsible for implementation.</b>
2	My organization has identified key individuals in the implementation process.
3	My organization has assigned implementation duties and responsibilities to appropriate individuals.
1	<b>2c. Implementing reporting/decision mechanism and maintain records.</b>
1	My organization is developing tools and procedures for tracking ICT accessibility issues.
2	My organization is tracking and keeping records of ICT accessibility reporting and decisions.
3	My organization uses reports to make organizational changes to improve ICT accessibility.
<i>Section 2 Comments (Provide any comments or additional information on this section here.)</i>	
<b>3. Integrate ICT accessibility criteria into key phases of development, procurement, acquisitions, and other relevant business processes.</b>	
<b>Manufacturers: Address processes that pertain to your development of ICT products.</b>	
<b>Service providers: Address processes that pertain to your development of ICT services.</b>	
<b>Integrators: Address processes that pertain to your ICT integration services and solutions.</b>	
<b>Catalog Vendor/Reseller: Address processes that pertain to your reseller or catalogue offerings.</b>	
0	My organization has no plan to integrate accessibility criteria into key business processes. (If selected, skip to next section or provide comments at the end of this section.)
1	<b>3a. Identifying candidate processes for criteria integration.</b>
1	My organization has a plan to identify and evaluate its key business processes for accessibility gaps.
2	My organization has evaluated its key business processes for accessibility gaps and is developing plans to better integrate accessibility criteria into these processes.
3	My organization has approved plans to integrate accessibility criteria into these processes.
1	<b>3b. Implementing process changes.</b>
1	My organization has begun modifying its key business processes to integrate accessibility criteria.
2	My organization has completed accessibility criteria modification for some of its key business processes and has begun using these modified processes.
3	My organization has completed accessibility criteria modification for most of its key business processes and has begun using these modified processes.
1	<b>3c. Integrate fully into all key processes.</b>

